

TRUNK

SUBMISSION GUIDELINES

TRUNK VOLUME TWO: BLOOD SUBMISSIONS DUE 30 OCTOBER, 2009

See the Call for Papers <http://trunkbook.com/trunk/next-volume/>

We receive literally hundreds of submissions. We would like to be able to respond personally to every submission as we recognise the huge effort that goes into your creative work, however, Trunk is a labour of love and a project that we devote our spare time to, so thanks for your patience. To consider everything in a timely way please note the following:

- We will ONLY contact you if we want to include your work.
- We will be in touch by December 20, 2009. If you have not heard from us by this date please assume that your submission was not suitable for this volume.

FEES: Trunk is a largely non-profit project—revenue from each volume is used to fund the next volume. Taking this into account, we are not in a position to pay contributors. However, you will receive a complimentary copy of the volume.

Please send your submissions to submissions@trunkbook.com. We would prefer digital files, but if you must, post hard-copy submissions (slides, printed material, etc) to :

Trunk Submissions
Boccalatte Pty Ltd
PO Box 370 Surry Hills NSW 2010 Australia.

GENERAL GUIDELINES

The best way to understand what Trunk books are all about is to view a copy of our first volume, *Hair* at trunkbook.com You will see that we embrace the beautiful, ugly, original, strange and eclectic; we are open to anything of merit so feel free to be adventurous. Send your work to submissions@trunkbook.com. You must include:

- your full name
- a 50-word biography
- your phone number (including country codes)
- email address
- postal address

VISUAL ART

Keep in mind that this is a print/paper medium. Generally, photos of installations and sculptures do not translate well so we only consider them if they are of exceptional quality (see for example Julie Rrap's work in *Hair*). At submission stage please send us low-res images only (72dpi fine)—if we accept your submission we will ask you for high-res versions later. Include an artists' statement or explanation of the work only if you think it will be helpful (please, no more than 200 words). You must include in this order:

1. artist name
2. title of work
3. date made
4. materials
5. dimensions in millimetres.

Tell us, with details, whether the piece is owned or copyrighted by anyone other than the artist.

WRITING

Non-fiction or fiction, 1200 words maximum—shorter pieces and poems are most welcome. The style should be accessible and interesting. Experimental styles are welcome. Avoid scholarly jargon at all costs. Our audience is sophisticated and artistic but not necessarily academic.

Keep referencing to a minimum and try to build quotes into the text rather than using footnotes or endnotes (although they can be used if integral to the work—see for example Catherine Cole's piece in *Hair*). There is no need for reference page numbers.

BIBLIOGRAPHY

We do not include bibliographies for individual pieces. However, you may like to send a list of books consulted—we will include them in a general reference section at the end of the book—set out as: Author, date, Name of Book, Place: Publisher.

LAYOUT

12 pt, times new roman, double line spaces (poetry formats excepted).

SPELLING

Australian spellings (Macquarie Dictionary preferred): s not z, centre not center etc
cooperative
coordinate
email
no-one

NUMBERS

Spell out unless they are used in a measurement;
eg 90 per cent; 15 kilometres.
forty-one years old
nineteenth century
120 thousand (too complicated to completely spell out)
five hundred people
half past ten
four o'clock
1960s
fifties

DATES

10 August 2001; Friday, 10 August 2001
1996–97 (en rule)
1970s or seventies, not 1970's

QUOTES

Use single quote marks (' ') throughout text
Use double quotes (" ") for quotes within quotes

FOREIGN WORDS

Italicise, except those commonly used, such as cliché, naïve and vis-à-vis

Tell us, with details, if the piece has been published previously.